

SYMONDSBURY PARISH COUNCIL MINUTES

Minutes of the meeting of Symondsburry Parish Council held on Tuesday 12th May 2020 at 7pm by remote means during the COVID-19 Pandemic. **These minutes will be ratified at the June Parish Council Meeting.**

PRESENT: Cllrs Sir Philip Colfox, S Holmes, A Streatfeild, S Ralph and S Ainley. In attendance: Marilyn Stone, Clerk and five members of the public (including Pelham Allen and Nigel Mawditt).

0013 To elect chairperson for the coming year Cllr Colfox asked if there were any nominations. Cllr Colfox advised that he is prepared to stand as chair, but would wish for the chair of meetings to be rotated. Cllr Colfox was appointed as Chair **Proposed by Cllr Streatfeild, seconded by Cllr Ainley, all in favour.**

0014 To receive and approve apologies for absence Apologies for absence had been received by Cllr Roddy which were accepted. In addition Cllr Bolwell had also given his apologies.

0015 To receive Declarations of Interest Cllr Colfox offered a declaration of interest to item Underpass – Hallam Land Management

0016 To approve the Minutes of the meeting held on 14th April 2020 The minutes of the meeting held on 14th April 2020 were approved and signed.

0017 To co-opt new Councillor/s Two vacancies at present. A synopsis was provided to the council by three potential candidates. Pelham Allen and Nigel Mawditt were welcomed as new co-opted councillors after the voting process had taken place, however paperwork had yet to be completed so the formalities may be delayed.

0018 To appoint a Vice-Chairman for the coming year Nomination had been received for Cllr Ralph **Proposed by Cllr Streatfeild and seconded by Cllr Ainley, all in favour.**

0019 To adopt Standing Orders and Financial Regulations The clerk had previously sent the Standing Orders and Financial Regulations by email for prior perusal. Although they were initially **proposed by Cllr Ralph and seconded by Cllr Ainley** it was thought that the new councillors should get to peruse them first. This will be discussed at the next meeting.

0020 To appoint Councillors to specific responsibilities:-

The Clerk suggested that as two new co-opted councillors have now joined us it would be worth delaying this motion until our next meeting to give them time to consider what they would like to get involved with.

Democratic Half Hour during which members of the public are invited to raise matters of interest

No matters were raised.

Information from DC Councillors and Dorset Police No Dorset Councillors or police were present.

0021 Chairman's Announcements: Nothing to report.

0022 Clerk's Report: The Clerk advised that the Allotment invoices had been sent. A grant request from Symondsburry Primary School for £1,000 had been received to purchase 3 laptops for 3 children living within the parish to assist with home learning. The laptops would be owned by the school and would be utilised by Pupil Premium Children once children are back at school. **Proposed by Cllr Ralph and seconded by Cllr Holmes, all in favour.**

0023 Finance: a) **Bank Balances:** Current account: £3,553.92

Deposit: £25,433.40

b) **Payments of Account for approval:** i) Clerk's Salary ii) CB Reid (Payroll) £187.20 iii) S Gunning (Audit) £50.00 iv) Creed The Printers £316.00. v) Clr Streatfeild advised that the Symondsburry PCC had requested a grant of £200 to assist a group making scrubs/masks/scrub bags for the Weldmar Hospice care staff during this COVID 19 Pandemic. On the proposition of Cllr Streatfeild, seconded by Cllr Ainley, it was **Resolved** that the above accounts be paid.

c) **Annual Governance and Accountability Return 2019/2020** The Clerk advised that the Annual Governance Return has to be agreed at a face to face meeting. The Certificate of Exemption, which applies to Symondsburry Parish Council as income and expenditure total less than £25,000, has to be submitted by 31st July 2020. She advised that the forms are all completed and ready to submit once the formalities at a later meeting has taken place.

0024 Planning Applications and to consider any other planning/enforcement issues:

- **WD/D/20/000816 NORTH BARN, NEW STREET LANE, BRIDPORT, DT6 6AD – Erection of single storey extension** A small shed owned by a planning expert. No issue for neighbouring properties and not going outside of the existing curtilage. **No Objection.**

0025 Underpass – Hallam Land Management Cllr Ralph provided a bit of background of the underpass to Andy Birch of Hallam Land Management and allowing connectivity from Eype to Symondsburry. Andy Birch advised that he liked the principle of it, however, improving the connection is not something that Hallam Land can control and the fact that it is an existing culvert can present problems. A footpath link through a culvert that carries water will lead to all sorts of safety issues. He advised that consent would be required from the Environment Agency and could take months to obtain it and remodelling could be required. He posed the question who owns the land? He advised that he would explore the situation and make initial enquiries. Cllr Streatfeild asked Andy to provide an general update on Vearse Farm: Planning consent granted with outline planning permission with reserved matters. He advised that there is a long way to go. Cllr Ainley asked how the money for the health aspect would be spent for example a pharmacy? The shaping of the development and what it will look like will all be discussed during the process.

0026 Resilience/COVID-19 Pelham Allen advised that the parish is made of 10 resilience areas and are all properly covered by a team of volunteers. It takes a lot of time and effort but provides interesting opportunities for the council. Cllr Ainley asked if we have a contingency plan should we have an influx of visitors. Lots of issues had been reported and possible breach of rules.

0027 Correspondence and information for distribution per attached listing (April/May) – The list for April/May had previously been circulated.

0028 Items for our next meeting in June – Annual Governance and Accountability Return 2019/2020,

0029 To confirm date of next meeting Tuesday 9th June 2020 at 7pm.

Meeting closed at 8.55pm.