

SYMONDSBURY PARISH COUNCIL MINUTES

Minutes of the meeting of Symondsburry Parish Council held on Tuesday 10th March 2020 at 7pm at Symondsburry School. **These minutes will be ratified at the April Parish Council Meeting.**

PRESENT: Cllrs Sir Philip Colfox, S Holmes, A Streatfeild, S Ralph, S Ainley and J Tinker. In attendance: Marilyn Stone, Clerk, Cllr K Clayton, Dorset Council.

Democratic Half Hour during which members of the public are invited to raise matters of interest

No members of the public were present.

Information from DC Councillors and Dorset Police: Cllr Clayton advised that he attended a full Dorset Council Meeting on 18th February where the Council Plan was discussed. The budget strategy was approved. Two Climate Emergency Enquiry days will be taking place. The Neighbourhood Plan needs to be formally approved at the next Cabinet Meeting in April.

Dorset Police were not present at the meeting but the Clerk read a report on their behalf: A rise in thefts of quad bikes and power tools had been seen over the last couple of months in the Bridport area. Parishioners are asked to remain vigilant and report anything suspicious.

1005 To receive and approve apologies for absence: Apologies had been received from Councillors J Roddy, S Williams and D Bolwell which were accepted.

1006 Declarations of Interest: None.

1007 To approve the Minutes of last meeting: The Minutes of the meeting held on 11th February 2020 were approved and signed.

1008 Chairman's Announcements: Cllr Colfox advised that former Parish Councillor, Clifford Harp had passed away. He expressed, on behalf of the Councillors, the appreciation of his hard work during his time with Symondsburry Parish Council and within the community and wished to pass on our condolences to his family.

1009 Clerk's Report: The Clerk advised that she attended the recent BLAP Parish Liaison Meeting. She will be editing the Symene Voice and asked for contributions by 17th March 2020.

1010 Finance: a) **Bank Balances:** Current account: £5,991.01 Deposit: £25,413.35

b) **Payments of Account for approval:** i) Clerk's Salary ii) Clerks expenses. On the proposition of Cllr Streatfeild, seconded by Cllr Ralph, it was **Resolved** that the above accounts be paid.

In addition The Clerk advised that a payment of £817.87 Vat Claim had been received.

1011 Planning Applications and to consider any other planning/enforcement issues:

The Clerk read the responses of the following planning applications:

Land West of Watton Lane **WD/D/19/002539** Approval of Reserved Matters – The Clerk will contact Planning Department to ask for them to explain their approach to their objections.

Highlands End Caravan Park, Highlands End **WD/D/19/002603** Approval of Planning Permission – The clerk to contact the Planning Department to ask why they feel it is enough screening?

1012 Projects (A35 Underpass, Use of social media/new website, planning protocol – engaging earlier, defibrillator at Eype Beach) – The Clerk will add the Symene Voice to the website. She will also promote the Annual Meeting on both social media and on to the website. The Planning Protocol is available to view on the website. The Clerk had heard from the owner of the Boat House regarding the installation of a defibrillator and was awaiting a response from the owner of a potential power source.

1013 Hallam Land re proposed A35 Underpass – Representatives from Hallam Land were not present at the meeting due to not receiving a response following the Judicial Review. They will either attend the meeting in April or May if a response is known.

1014 Allotments at Pine View – The Clerk reported that quotes were due to be received from local plumbing firms for the work sought.

1015 Annual Meeting 5th May 2020/Climate Emergency Focus – Cllr Kelvin Clayton will be attending our Annual meeting to provide advice on Climate Change which will be held on Tuesday 5th May 2020. Cllr Streatfeild advised that we should have a policy on Climate Change and produced a discussion document for perusal. In particular to look at energy, transport, land use, economy and waste, health and wellbeing, resilience, community engagement. Cllr Clayton added that we could look at a car share scheme and a notice of lifts scheme within the village and looking at creating a bank of electric power tools to share. Cllr Colfox advised that we could look at a workshop at the Annual Meeting.

1016 Dorset Local Plan – The closing date had already passed. No further action.

1017 Best Kept Village Competition – Cllr Tinker will research this and take the lead.

1018 Asset of Community Value – The Ilchester Arms – The councillors agreed unanimously to re-nominate the property using a new application.

1019 Citizens Advice Bridport and District – Grant Request – On the proposition of Cllr Ralph, seconded by Cllr Streatfeild, it was resolved that payment of £300 would be paid.

1020 Reports from lead members:

- a) Footpaths – Cllr Ralph reported that our footpaths are muddy presently. The Clerk to correspond with Russell Goff, Dorset Council, regarding the issues in Eype. If Hallam cannot help, the lengthsman would help with the A35 footpath.
- b) A35 – The Clerk read a letter received from the clerk of Chideock to ask whether we would be interested in formulating a joint approach to Highways England. The Clerk to advise that yes we would support it. The clerk read a letter from Highways England regarding the closure of the A35 between Axminster and Bridport to allow for works at Morcombelake; 15th to 21st April 2020 between the hours of 8pm and 6am, week nights only. In addition from 5th March to 15th April 2020 24/7 traffic lights will be in situ with single lane closure. Cllr Ainley will be attending the A35 working group meeting on 27th March.

- c) Transport – The clerk read a request from Cllr Noon of Char Valley Parish Council asking if we would like to contribute to the cost of operating a bus service each Sunday through April at a total cost of £150. **On the proposition of Cllr Ainley , seconded by Cllr Streatfeild it was resolved that it would be paid.**
- d) Allotments – Two plots will be available from May 2020 and the clerk has arranged a replacement tenant. The Clerk expected to receive quotes from Plumbing companies regarding the work at Pine View.
- e) Resilience – The Clerk advised that the plan is on the website. Correspondence had been received from Pelham Allen in connection with planning for coronavirus. This notice will be placed on all of our noticeboards.
- f) Coastal Matters – Nothing new to report.
- g) DAPTC – Nothing new to report.
- h) BLAP Report and Parish Liaison - The Clerk attended the parish liaison meeting on Wednesday 4th March 2020. She provided the council with a summary of that meeting.
- i) Lengthsman Link – Cllr Ralph will ask the lengthsman to varnish our noticeboards when the weather is drier. The Lengthsman could help with the A35 footpath.
- j) Tree Officer – The Clerk read out a letter regarding the TPO on Vearse Farm.
- k) Ancient Monuments – Nothing new to report.
- l) Symene Voice – Articles to be sent to the clerk by 17th March 2020.
- m) Neighbourhood Plan – Cllr Streatfeild informed the council that a final version of the Neighbourhood Plan is still to come once Dorset Council have approved it within the next six weeks. She advised that we need to re-align our Standing Orders so that they meet with the Terms of Reference for the Joint Councils Committee. This will link up with Bridport Town Councils Standing Orders, who is the designated Financial Authority. The Clerk to write to Town Council and ask that the ToR of the JCC be subject to the approval of the JCC so that BTC cannot change them unilaterally. She added that we need to confirm our Community Infrastructure Levy Policy for any eventual developments within the parish. The Clerk advised that this is being discussed at the next Parish Liaison meeting. It is requested that we budget some funds of around £450 towards the operational costs of the JCC and this will be discussed at our next meeting.
- n) Finger Posts – Nothing new to report.
- o) Symene CLT – Nothing to report.
- p) Community Governance Review – Nothing new to report.
- q) Climate Emergency –See above under 1015.

1021 Correspondence List: The list for February/March had been previously circulated. Consultation on Dormant Assets – no response required. The Clerk read out correspondence regarding Community Hero Awards and a couple of suggestions were put forward.

1022 Items for inclusion at our next meeting April: Projects, Allotment at Pine View, Annual Meeting/Climate Emergency, JCC terms of reference and budget and Parish CIL policy.

1023 To confirm date of next meeting: Tuesday 14th April 2020 at Symondsburry School at 7pm.
Meeting closed at 9.00pm

Signed.....

Councillor Sir Philip Colfox

Date.....