**SYMONDSBURY PARISH COUNCIL MEETING MINUTES**

Minutes of the meeting of Symondsbury Parish Council held on Thursday 12 October at 7pm at Symondsbury School.

**0001: To receive and approve apologies** **for absence:**  **PRESENT:** Cllrs – S Ralph, A Streatfeild, P Colfox; P Hartmann and V Kavanagh. In attendance: Natalie Bealing, Clerk, and one member of the public. Cllrs S Evans and T Cox sent their apologies.

**Democratic Half Hour during which members of the public are invited to raise matters of interest and Information from DC Councillors and Dorset Police:**

The member of public highlighted issues with visitors to the village parking in Shear Plot. This has made it difficult for residents of Shear Plot to park and for delivery and other vehicles to negotiate the road. The police report was read out and noted. Cllr Colfox agreed to arrange for larger, clearer signage for the Estate and Cllr Hartmann suggested that Dorset Council be contacted to ask for a ‘Parking for Residents only’ sign to be erected on the entrance to the close.

PC Bishop had sent in a nil return for this month.

**0002 Disclosures of Interests and Dispensations:** To **receive** disclosures of personal and prejudicial interest from Councillors and employees on matters to be considered at the meeting**:**  None declared.

**0003: To approve the Minutes of the meeting held on 14 September 2023**: There was a discrepancy in minutes of the meeting. Cllr Colfox asked for the minutes to be changed at 0011 to read: **0011: Proposed Cycle route from Chideock to Bridport – update from Cllr Colfox:** The dilemma of how to get the cycle path from Quarr Lane down to the Old London Inn, or through Symondsbury was discussed. .If a compulsory purchase order was made for the land, the path would need to be done tastefully, with a hardcore path and hedged/fenced on either side. This would be fedback to the taskforce by Cllr Ralph.

The minutes of the Planning Committee for September were noted.

**0004: To** **resolve** payments and receipts for July and August 2023: a) Clerk’s salary, b) HMRC; c) Lengthsman; d) Web/email services; e) Community coffee; e) Clerks conference

. **To** **update** ononline banking: Current account £7, 843.80; Savings £26,447.57

**0005:** **Planning matters:** P-HOU-2023-04845 **Proposal**: Erect double storey rear extension, alterations to fenestration of front porch. Location:58 Pine View, Bridport, DT6 5AF. Cllr Hartmann outlined the proposal to the Parish Council:

The application is for a two-storey rear extension to form a new dining area with bedroom and ensuite above, with a new roof window to the existing bedroom 1 creating a study. In addition, there is a small extension and alteration to the front porch to include a small toilet area. The proposals do not appear to cause any loss of amenity to neighbours and the proposals are appropriate to INT1 (Presumption if favour of sustainable development), Env10 (Landscape and Townscape setting) and ENV 12 ( The design and positioning of buildings) together with the general requirements of the Neighbourhood plan D1 (harmonising with the site). The planning statement concentrates on the technical side of daylight and sunlight and planning “precedent”, (the latter which is not a planning consideration) rather than the principles of good design and the relevance to the Local Plan and Neighbourhood Plan. The two storey design is simple and uses materials that match, as far as possible, the existing. There are also letters of support from neighbours.

Decision: Support

A question was raised about the latest status of the planning proposal for solar panels at Highlands End.

**0006:** **Winter support for Parishioners:** Cllr Hartmann introduced this agenda item. He wants to ensure that our parishioners do not feel as though they need to go without over the winter and suggested we make some budget available to help. Cllr Streatfeild commented that The Walbridge Trust - [walbridge trust (broadoakhall.org.uk)](http://www.broadoakhall.org.uk/walbridge_trust_index.html) - offers this kind of support already and it is underused. Cllrs were encouraged to promote the charity locally.

**0007: Budget review and preparation for 2024**: The Clerk presented an overview of our forward plan for the current budget and spend against it to date. This will help inform how much we need to allocate to different activities for the upcoming year. The Clerk also highlighted that Elections and boundary changes will have an impact on the budget, for example the new parish will contain the Church and Churchyard at Dottery and the elections will need to be provisioned for, in case any positions are contested and the community need to vote. A discussion ensued, including whether the Precept would need to be increased in light of the new make-up of the Parish and that the amount for grants need to be ringfenced and it was agreed that the Clerk would prepare some more detailed calculations for next month’s meeting.

CIL monies was discussed and Cllr Hartmann agreed to find out whether any further CIL payments were due. The current budget was discussed and it was agreed that it could usefully be spent on updating the outside toilet at St John the Baptist Church. Cllr Streatfeild to obtain a quote for the works. Proposed by Cllr Streatfeild, seconded by Cllr Hartmann.

**0008: Reports from Lead Councillors**

Local Reports

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| 1. **Footpaths SR**
 | 1. **Resilience AS**
 | 1. **DAPTC PH**
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| 1. **BLAP Steering Group AS**
 | 1. **BLAP Parish Liaison NDB**
 | 1. **Bridport Area Neighbourhood Plan – JCC PH**
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| 1. **Tree Officer/Ancient Monuments SR**
 | 1. **Community Governance Review PH**
 | 1. **Bridport Area Neighbourhood Plan – Steering Group PH**
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| 1. **Symene CLT AS**
 | 1. **Symene Voice NDB/VH**
 | 1. **Coastal Matters TC**
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| 1. **Allotments TC**
 | 1. **Lengthsman Link SR**
 | 1. **Climate and Waterways SE**
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| 1. **Foundry Lea PH/AS**
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**a}** Cllr Hartmann confirmed that the witness statements for the T732 - Routes through West Cliff Estate, West Bay have been submitted. Dorset Council will be asked to now take this to adjudication.

b) Cllr Streatfeild confirmed that she had heard back from most contacts listed on the resilience plan. She may need to revert back to the previous version to ensure we had robust plans over the coming months, whilst updates are made. Eype village will look to set up a WhatsApp group for use in an emergency. Act: Cllr Kavanagh.

m) The Clerk highlighted that we had been approached with a request to purchase of one of the plots. This would not be possible.

Cllrs Ralph and Hartmann are due to attend a meeting of parishes regarding the A35 tomorrow (Friday, 13 October).

**0009: Items for future meetings**: Budget review and preparation for 2024

Joint meeting with Allington?

**0010: To confirm date of next meeting** Thursday 9 November, Broadoak Village Hall.

Meeting finished at 8.30pm