**SYMONDSBURY PARISH COUNCIL MEETING MINUTES**

Minutes of the meeting of Symondsbury Parish Council held on Thursday 14 September at 7pm at Symondsbury School.

**0001: To receive and approve apologies** **for absence:**  **PRESENT:** Cllrs – S Ralph, S Evans, A Streatfeild., P Colfox; T Cox and V Kavanagh. In attendance: Natalie Bealing, Clerk,Cllr Sarah Williams and one member of the public. Cllr P Hartmann sent his apologies.

**Democratic Half Hour during which members of the public are invited to raise matters of interest and Information from DC Councillors and Dorset Police:**

Cllr Williams highlighted that a site visit would be taking place next week to the site of the proposed solar panels at Highlands End. Cllr Williams was updated by the Chair on WATAG activities; she asked to be added to Mr Maskell’s mailing list.

The police report was read out and noted. A general discussion ensued around unauthorised dumping of material around the Parish.

**0002 Disclosures of Interests and Dispensations:** To **receive** disclosures of personal and prejudicial interest from Councillors and employees on matters to be considered at the meeting**:**  Cllr Colfox declared an interest in Agenda item 11.

**0003: To approve the Minutes of the meeting held on 13 July 2023**: The minutes of the meeting were approved and signed. The two sets of minutes of the Planning Committee (for July and August) were noted. There was a short discussion about the length of the Planning minutes and it was agreed that a summary of the minutes would be produced for the noticeboards with full minutes still appearing on the website.

**0004: To** **resolve** payments and receipts for July and August 2023: a) Clerk’s salary, b) Coronation benches final payment; c) Payroll charges; d) Microsoft subscription renewal. **To** **update** onbank signatories and online banking: Current account £801.10; Savings £26,424.11

**0005:** To **discuss** discretionary payments. The Clerk explained some of the rules around a ‘Chair’s Fund’ and how such a fund could be used and how it would operate. The Chair asked for the money to remain in the main budget and be drawn down as and when required. This was proposed by Cllr Cox and seconded by Cllr Colfox.

**0006:** **Community Coffee Morning 6 October:** The Clerk has arranged a meeting for PCSO Bishop to again meet the community and for Juliet Evans (CAB) to talk about energy saving hints and tips. The event will take place at Symondsbury Kitchen 1030-1200 and SPC will provide coffee.

**0007: Rubbish bins and collection**: There have been a couple of instances recently of overflowing bins in Symondsbury village. The locations of the bins and whose responsibility to empty them was confirmed. The bins in the graveyard are the responsibility of Dorset Council. Cllr Streatfeild would discuss waste in the churchyard with the PCC. The Symondsbury Estate kindly agreed to continue maintaining the rest.

**0008: Benches update:** The bench in Broadoak will be sited soon, the other two are awaiting further approval from Reverend Chris.

**0009: Foundry Lea street/road names:** The Council brainstormed themes for the names of some of the roads in Foundry Lea. These were to be fed back to Bridport Town Council by the Clerk.

**0010: Dorset Council Housing Strategy Consultation:** The list of survey questions was discussed at the meeting and it was agreed that the Clerk would complete the form online outside of the meeting.

**0011: Proposed Cycle route from Chideock to Bridport – update from Cllr Colfox:** The dilemma of how to get the cycle path from Quarr Lane down to the Old London Inn, or through Symondsbury was discussed. .It is not out of the question to site it through the village but it would need to be done tastefully, with a hardcore path and hedged/fenced on either side. This would be feedback to the taskforce by Cllr Ralph.

**0012: Reports from Lead Councillors**

Local Reports

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| 1. **Footpaths SR** | 1. **Resilience AS** | 1. **DAPTC PH** |
| 1. **BLAP Steering Group AS** | 1. **BLAP Parish Liaison NDB** | 1. **Bridport Area Neighbourhood Plan – JCC PH** |
| 1. **Tree Officer/Ancient Monuments SR** | 1. **Community Governance Review PH** | 1. **Bridport Area Neighbourhood Plan – Steering Group PH** |
| 1. **Symene CLT AS** | 1. **Symene Voice NDB/VH** | 1. **Coastal Matters TC** |
| 1. **Allotments TC** | 1. **Lengthsman Link SR** | 1. **Climate and Waterways SE** |
| 1. **Foundry Lea PH/AS** |  |  |

**a}** Cllr Ralph confirmed that more witness statements need to completed for the T732 - Routes through West Cliff Estate, West Bay.

b) Cllr Streatfeild confirmed that she would be updating the resilience plan over the Autumn.

m) Cllr Cox outlined an issue that he had successfully addressed in the West Road allotments and highlighted that there was a new addition to the allotment waiting list.

**0013: Items for future meetings**: Budget review and preparation for 2024

**0014: To confirm date of next meeting** Thursday 12 October, Symondsbury School, which will include a planning agenda item.

Meeting finished at 8.30pm