**SYMONDSBURY PARISH COUNCIL MINUTES**

Minutes of the meeting of Symondsbury Parish Council held on Thursday 13 October at 7pm at St John The Baptist, Symondsbury. **These minutes will be agreed at the November Parish Council Meeting.**

**PRESENT:** Cllrs – S Ralph, P Hartmann, S Evans, J Roddy, N Mawditt, P Colfox. In attendance: Natalie Bealing, Clerk

**0001 To receive and approve apologies** **for absence:**  Apologies was received from Cllrs S Ainley and A Streatfeild which were accepted.

**0002 Disclosures of Interests and Dispensations:** To **receive** disclosures of personal and prejudicial interest from councillors and employees on matters to be considered at the meeting**:** None received.

**0003 To approve the Minutes of the meeting held on 13 September 2022:**  The minutes of the meeting were approved and signed.

To **note** Planning Committee Meeting of 4 October 2022. Cllr Hartmann explained that although he had not been able to attend the meeting in person (and had given his apologies) he had provided notes on the various agenda items. He stressed that his notes were just statements of fact and should not be considered as decisions taken ahead of any discussion. The Minutes have been circulated to all Councillors. The reports have been forwarded to Dorset Council.

**0004**  To **note** bank balances: Current £13,996.84 Deposit £26, 239.65

To **resolve** payments and receipts for October 2022: a) Clerks salary b) Computer software c) Paper d) Lengthsman

**0005 Finance:** To **discuss** request for contributions:

Bridport Leisure Centre repairs – Regrouting the pool at the Leisure Centre is estimated at £30,000. Cllr Hartmann asked the Council to consider a grant towards the works. Cllr Ralph confirmed that the Council had provided funding to the centre in the past. The Council agreed a grant of £1,000

**Proposed by Cllr Hartmann, seconded by Cllr Mawditt, all in favour.**

BLAP running costs in 2023/24 – The costs have gone up from £104.81 for 22/23 to £111.04 for 23/24 and BLAP are asking for us to agree to the increase.

**Proposed by Cllr Roddy, seconded by Cllr Hartmann, all in favour.**

**0006 Planning Matters:** The Council had received a letter from Dorset Planning regardingP/HOU/2022/03866 22 West Walk West Bay. It concerned the like for like replacement of a tree at the property. Whilst the letter addressed one area of concern about the completed works, it did not address the parking issue. Cllr Hartmann will respond to Planning to lay out the Council’s concerns.

**Proposed by Cllr Evans, seconded by Cllr Roddy, all in favour.**

**0007 Defibrillator project:** The defibrillator license for Symondsbury has been renewed (which happens every four years). Cllr Hartmann will follow up with Martin Cox regarding his intentions for an extra defibrillator at the caravan site. The Council discussed the siting of a additional unit. Cllr Colfox felt that the old telephone box in Broadoak would not be the best place for one, as it wouldn’t be seen so clearly and suggested it could be mounted on the wall instead. The discussion will be concluded at the next meeting.

**0008 Ukraine refugees and how to support them:** Cllr Ralph asked if any Councillors had heard whether help was needed. There was a discussion around funding for local schools where the wider refugee community from the parish attend. Clerk to write to Bridport Primary, St. Mary’s, St. Catherine’s, Symondsbury School and Sir John Colfox to find out what specific help is required.  
**Proposed by Cllr Hartmann, seconded by Cllr Roddy, all in favour.**

**0009 Items raised at the recent BLAP meeting:** Plastic Free Bridport and Warm Hubs was discussed in the meeting. A conversation regarding recycling ensued and an action was taken for the Clerk to follow up with the County Council regarding stickers as an aide memoire for domestic bins. An article on recycling would also be added to the local newsletter too.

Could local companies that use business waste collection work together to make collections as efficient as possible?

**0010: Marking the passing of HM The Queen and/or the Accession of HM The King –** Ideas forways to commemorate the historical milestones of recent months was discussed. A fruit tree and plaque for the school, which had previously been suggested was raised again. The Clerk to speak to the Head of Symondsbury School ad also ask for suggestions for other things that would be appreciated by the children, including looking further ahead to the Accession in May. It was also noted that the Accession date now clashes with the proposed ‘Walk the Boundary’ event being planned by the Council.  
**Proposed by Cllr Colfox, seconded by Cllr Evans, all in favour.**

**0011 Reports:**

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| 1. **Footpaths SR** | 1. **A35 JR** | 1. **DAPTC PC** |
| 1. **BLAP Steering Group AS** | 1. **BLAP Parish Liaison NDB** | 1. **Lengthsman Link SR** |
| 1. **Bridport Area N’hood Plan Steering Group PH** | 1. **Bridport Area Neighbourhood Plan – JCC PH** | 1. **Allotments SA** |
| 1. **Symene Voice NDB** | 1. **Tree Officer/Ancient Monuments PC/SE** | 1. **Coastal Matters NM** |
| 1. **Symene CLT AS** | 1. **Community Governance Review PH** | 1. **Climate Emergency SE** |
| 1. **Foundry Lea PH** | 1. **Resilience SA** |  |

SR – Cllr S Ralph, SA – Cllr S Ainley, AS – Cllr A Streatfeild, , PC – Cllr P Colfox, PH – Cllr P Hartmann, JR – Cllr J Roddy, NM – Cllr N Mawditt, SE – Cllr S Evans, NDB – Natalie Bealing.

Short updates were given at the meeting as follows:

a Footpaths – Cllr Hartmann reported that independent witnesses are required to mark the routes they take across the West Cliff footpath. A notice asking for people to come forward to complete this will be added to the noticeboard and at the start and end of the route.

b A35 – Cllr J Roddy said that meeting parishes / towns with Highways England concerning the A35 had been arranged for 27 October. She planned to attend with Cllr Hartmann.

e BLAP Parish Liaison – Natalie Bealing had sent the minutes to all Councillors and had highlighted several items on today’s agenda.

g Bridport Neighbourhood Plan – Cllr Hartmann reported that the plan is awaiting updates.

i Allotments –The overhanging trees on West Road are still being investigated by Dorset CC regarding whose responsibility it is to get them pollarded.

p Foundry Lea – Cllr Hartmann reported that some positive changes had been made to the plans and further improvements, including around the A35 are due to be reviewed. Cllr Colfox asked about access to the footpath and bridlepath opposite Miles Cross, for horses, cyclists and pedestrians. Cllr Hartmann to write to the Project Director, National Highways to open a discussion around better access.

q Resilience – The West Cliff evacuation plan is complete and now needs an accompanying map (and some suitable signage). Add to the agenda for next month. Cllr Ainley has been gathering names of volunteer co-ordinators for the Resilience Plan. Updates are needed and will be completed soon.

**0011 Items for our next meeting in November:**  Defibrillators; Resilience Plans.

**0012 Correspondence List** The Clerk has previously circulated the correspondence list.

**0013 To confirm date of next meeting** Thursday 10 November at 7pm, location to be confirmed. The next Planning Committee Meeting will take place Tuesday 1 November 2022.

**Meeting finished at 8.40pm**