**SYMONDSBURY PARISH COUNCIL MINUTES**

Minutes of the meeting of Symondsbury Parish Council held on Tuesday 13 September at 7pm at St John The Baptist, Symondsbury. **These minutes will be agreed at the October Parish Council Meeting.**

**PRESENT:** Cllrs – S Ralph, A Streatfeild, P Hartmann, S Evans, J Roddy, S Ainley. In attendance: Marilyn Stone, outgoing Clerk, Natalie Bealing, incoming Clerk and one member of the public.

The meeting started with a Minute’s Silence to mark the death of HRH Queen Elizabeth II.

**0001 To receive and approve apologies** **for absence:**  Apologies was received from Cllrs N Mawditt and P Colfox which were accepted.

**0002 Disclosures of Interests and Dispensations:** To **receive** disclosures of personal and prejudicial interest from councillors and employees on matters to be considered at the meeting**:** None received.

**0003 To approve the Minutes of the meeting held on 12 July 2022:**  The minutes of the meeting held on 12 July 2022 were approved and signed. Cllr P Hartmann said the footpath was W18/89 and the minutes were amended.

To **note** Planning Committee Meetings of 2 and 30 August 2022. The Minutes will be circulated to all councillors. The reports have been forwarded to Dorset Council.

**0004** To **note** Bank Balances: Current account: £10,667.11 Deposit: £26,215.60

b) **Payments of Account for approval**: a) Clerks salary b) CPRE (The Countryside Charity) membership £36.00 c) Community First Insurance £170.00 d) Bridport News (new clerk advertisement) £480.00 e) DAPTC Membership £402.02 f) DCC for allotments £260 g) Old Schoolroom hire £18 h) Church hire £75.

The external audit requirements were discussed and it was agreed that the existing supplier (SAAA Ltd.) would continue.

**Proposed by Cllr S Evans, seconded by Cllr P Hartmann, all in favour.**

**0005 Ukraine refugees and how to support them:** There is a good network in Bridport so Councillors to inquire where best we can help with ongoing projects. It was also suggested that support could be given to the junior schools in the area with refugee children in the form of a small grant. This could not be used for staff but could be a contribution for events, equipment or trips etc.

**0006 Walk the Boundary:** Cllr S Ainley updated everyone on the project. The boundary can be split into approx. 2 miles sections with ‘re-fueling’ points at the end of each one. Most of the route is public and Cllr A Streatfeild will help to identify suitable routes as close to the boundary as possible, for any areas that are not accessible. The event is due to take place on the Sunday of the Spring Bank Holiday and will be advertised widely across newsletters and email lists.

**0007 Defibrilator:** Cllr N Mawditt was absent from the meeting but had provided a report. The defibrillator in Symondsbury is up for renewal (which happens every four years). Cllr P Hartmann will follow up with Martin Cox regarding his intentions for an extra defibrillator at the caravan site. Cllr A Streatfeild felt that a defibrillator in the old telephone box in Broadoak would be most welcome, perhaps with contributions from local businesses. Costings and options to be brought to the next meeting.

**Proposer by Cllr P Hartmann, seconded by Cllr J Roddy, All in favour.**

**0008 GDPO – Erection of fence without planning permission:** Cllr P Hartmann confirmed this will be discussed at the October Planning Meeting.

**0009 Bridleway 28 Donkey Lane and Footpath 89:** Cllr P Hartmann confirmed the submission of the DMMO which has been acknowledged. Cllr S Evans commented that Donkey Lane was in need of clearing due to low hanging brambles. Cllr S Ralph agreed to arrange the necessary clearance.

**0010 One report from Cllr A Streatfeild regarding BLAP Steering Group had been circulated prior to the meeting. Short updates were given at the meeting as follows:**

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| 1. **Footpaths SR**
 | 1. **A35 JR**
 | 1. **DAPTC PC**
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| 1. **BLAP Steering Group AS**
 | 1. **BLAP Parish Liaison MS**
 | 1. **Bridport Area Neighbourhood Plan – JCC PH**
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| 1. **Bridport Area Neighbourhood Plan – Steering Group PH**
 | 1. **Lengthsman Link SR**
 | 1. **Allotments SA**
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| 1. **Tree Officer/Ancient Monuments PC/SE**
 | 1. **Symene Voice MS**
 | 1. **Coastal Matters NM**
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| 1. **Symene CLT AS**
 | 1. **Community Governance Review PH**
 | 1. **Climate Emergency SE**
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| 1. **Vearse Farm PH**
 | 1. **Resilience SA**
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SR – Cllr S Ralph, SA – Cllr S Ainley, AS – Cllr A Streatfeild, PC – Cllr P Colfox, PH – Cllr P Hartmann, JR – Cllr J Roddy, NM – Cllr N Mawditt, SE – Cllr S Evans.

Footpaths – Proposed Cyclepath from Chideock to Bridport, Winston Maskell has sent out an update newsletter but currently no further progress has been made.

A35 – Cllr J Roddy said that an update would be provided after the September meeting re. Vearse Farm.

Allotments – Cllr S Ainley had visited the allotments recently and noticed several areas where chickens are being kept. The Clerk to write to the owners of the chickens suggesting that they are registered with Defra. There are some overhanging trees on West Road. Further investigation is needed as to whose responsibility it is to get them pollarded. The terms of the allotment lease need to be reviewed. The road to the allotments had been repaired by some local parishioners at no cost to the Parish. Letter of thanks to be sent.

Bridport Neighbourhood Plan – Cllr P Hartmann reported that a meeting had taken place recently where it was agreed that the plan needed updating. The JCC will discuss the best way to do this when they meet later in the month.

BLAP Parish Liaison – Natalie Bealing to replace Marilyn Stone as Parish rep at these meetings.

Symene CLT - A meeting of the Symene CLT will be taking place on 26 September at Broadoak Village Hall.

CGR – Cllr P Hartmann advised that news on legislation coming into force is awaited.

Vearse Farm – Cllr P Hartmann attended a recent meeting and left the Council with various issues to consider. Planning Officers now have delegated authority to follow up on these. Many of the issues raised are out of date due to the age of the original application. Electricity supply is a major issue for the project.

Resilience – Cllrs S Ainley and A Streatfeild will review the plan. Bob Driscoll has agreed to carry on at Pine View until the boundary changes.

Evacuation Plan – Councillor S Evans has negotiated an evacuation plan for West Cliff should a disaster happen at West Bay.  The route across land owned by Martin Cox has been agreed and a map is to be produced showing the route.  Copies will be formalised with Harbour Master, Emergency Services, etc. Cllr A Streatfeild suggested that a copy was also attached to the Resilience Plan.

**0011 Items for our next meeting in October:**  Defibrillator in phone box at Broadoak and Eype House Caravan Park.

**0012 Correspondence List** The clerk has previously circulated the correspondence list.

**0013 To confirm date of next meeting** Thursday 13 October at 7pm, St John the Baptist, Symondsbury. The next Planning Committee Meeting will take place on Tuesday 4 October 2022.

**0014 Clerk:** Cllr S Ralph thanked the Clerk for her service and she was presented with flowers and a card. The Clerk thanked the Council and commented on the amount of hard work that each Councillor undertakes voluntarily. New Clerk to look for any opportunities to put the Council forward for awards/recognition.

**Meeting finished at 8.45pm**