

SYMONDSBURY PARISH COUNCIL MINUTES

Minutes of the meeting of Symondsburry Parish Council held on Tuesday 10th May 2022 at 7pm at Eype Church. **These minutes will be agreed at the June Parish Council Meeting. PRESENT:** Cllrs – S Ralph, A Streatfeild, J Roddy, S Ainley, N Mawditt and P Hartmann. In attendance: Marilyn Stone, Clerk, and one member of the public.

001 To elect chairperson for the coming year Cllr Streatfeild asked if there were any nominations. Nomination had been received for Cllr S Ralph. Cllr Ralph to be appointed as Chair, **Proposed by Cllr A Streatfeild, seconded by Cllr J Roddy, all in favour.** Cllr A Streatfeild thanked Cllr S Ralph for all his hard work over the year.

0002 To receive and approve apologies for absence: No apologies for absence had been received.

0003 To receive Declarations of Interest: None

0004 To approve the Minutes of the meeting held on 12th April 2022: The minutes of the meeting held on 12th April 2022 were approved and signed.

0005 To appoint a Vice-Chairman for the coming year: Nomination had been received for Cllr A Streatfeild to stand as Vice-Chairman. **Proposed by Cllr J Roddy and seconded by Cllr P Hartmann, all in favour.**

0006 To co-opt new Councillors: Mr Steve Evans asked to join the Council, having re-located to this area, a place that he wished to retire. He wishes to serve his community and take an active role in the area of West Cliff. He is registered blind – although he comprehends extremely quickly. He will find the role a rewarding one. **Proposed by Cllr P Hartmann and seconded by Cllr S Ainley, all in favour.** Cllr S Evans proceeded to sign his Declaration of Acceptance.

0007 To adopt Standing Orders and Financial Regulations: The clerk had previously circulated the Standing Orders and Financial Regulations by email for prior perusal. Although the Standing Orders were initially **proposed for adoption by Cllr P Hartmann and seconded by Cllr A Streatfeild, all in favour** it was felt that the references to European Community should be removed. The Financial Regulations were **proposed for adoption by Cllr P Hartmann and seconded by Cllr A Streatfeild, all in favour.**

0008 To appoint Councillors to specific responsibilities together with up to date report:-

a) Footpaths SR	b) A35 JR	c) DAPTC PC
d) BLAP Steering Group AS	e) BLAP Parish Liaison MS	f) Bridport Area Neighbourhood Plan – JCC PH
g) Bridport Area Neighbourhood Plan – Steering Group PH	h) Lengthsman Link SR	i) Allotments SA
j) Tree Officer/Ancient Monuments PC/SE	k) Symene Voice MS	l) Coastal Matters NM
m) Symene CLT AS	n) Community Governance Review PH	o) Climate Emergency SE
p) Vearse Farm PH	q) Resilience SA	

SR – Cllr S Ralph, SA – Cllr S Ainley, AS – Cllr A Streatfeild, , PC – Cllr P Colfox, PH – Cllr P Hartmann, JR – Cllr J Roddy, NM – Cllr N Mawditt, SE – Cllr S Evans. Reports from lead members had been circulated prior to the meeting and taken as read although the following amendments were agreed:

Resilience – Awaiting for the Community Governance Review to finalise the boundary changes. Cllr S Ainley will look at updating the Symondsburry Parish Council Plan with the proposed changes.

Community Governance Review: Cllr P Hartmann has advised that Symondsburry Parish Council is not specifically mentioned within the document and the map is wrong and will peruse it until it is rectified.

Vearse Farm: Cllr P Hartmann advised that he has a meeting on Friday 13th May and will have sight of the revised plans from the Developer.

Democratic Half Hour during which members of the public are invited to raise matters of interest and Information from DC Councillors and Dorset Police:

No earlier reports had been received from The Dorset Councillors or the Police.

It was noted that PCSO Alex Bishop intends to take part in the local informal community discussions that are being arranged.

0009 Finance: a) **Bank Balances:** Current account: £7,988.63 Deposit: £26,181.99

b) **Payments of Account for approval:** i) Clerk's Salary ii) Clerks expenses £26.07 iii) Eype Church £75.00 (April and May meetings) iv) Creeds The Printers (Symene Voice £325.00 v) S Gunning (Albert Goodman) Audit £50.00. **Proposed by Cllr P Hartmann, seconded by Cllr S Ainley, all in favour.**

c) **Annual Governance and Accountability Return 2021/2022:** The Clerk advised that due to our expenditure being £14,916 and our income at £18,529 for the year 2021/2022 (both under £25,000 – the requirements for a full audit to be completed by PKF Littlejohn, Council Auditors) a Certificate of Exemption had been completed. An internal Audit had been completed by Samantha Gunning of Albert Goodman, Chartered Accountants. **Proposed by Cllr P Hartmann and seconded by Cllr S Ainley, all in favour.**

d) **Bank Mandate:** The Clerk informed the Council that due to the resignation of Cllr P Allen the Bank mandate had to be amended to reflect the change and a new signatory requirement. Cllr A Streatfeild kindly said that she would be a signatory alongside Cllr S Ralph and The Clerk, M Stone. **Proposed by Cllr S Ainley and seconded by Cllr J Roddy, all in favour.**

0010 Projects:

A35: Cllr S Ainley asked how to take forward the proposal of new traffic lights to cross the A35 at The London Inn. Cllr P Hartmann advised that due to the potential new roundabout at Miles Cross it would be unlikely that anything would be agreed by National Highways. He added that drawings had been set up with the geometry showing a possible new roundabout together with a bridleway, cycleway, pedestrian crossing, all of which is subject to a safety report from the Developers as it is their responsibility.

Jubilee Celebrations: Following Cllr A Streatfeilds request for a £600 contribution towards the celebrations within the Symondsburry Parish the initial ideas had now fallen through, however, a simplified version of events were still going ahead. Cllr A Streatfeild also reported that a longer term project around the idea of a Parish Map, stories from within the parish was also being explored using a company called 'Common Ground'. It was requested that we pay £100 of the reserved pot and the remainder of the £600 as and when required.

Proposed by Cllr J Roddy, seconded by Cllr N Mawditt, all in favour. Cllr S Evans added that he works closely with some ex-veterans, interviewing old comrades with scripts being written and published and offered his help. The Clerk will contact the Head Teacher at Symondsburry School to finalise the date for presentation of the Jubilee mugs and planting of the tree.

Defibrillator: It was noted that the new purchaser of Eype House Caravan Park is Martin Cox, current owner of Highlands End, and would explore as to whether he intends purchasing a defibrillator for the park. Cllr A

Streatfeild also added that people of Broadoak could benefit from a potential new one at Denhay and a contribution could be sought.

0011 Correspondence List The clerk will circulate the correspondence list. The Clerk passed on thanks on behalf of the Citizens Advice Bureau for their recent grant award of £600.

0012 Items for our next meeting in June: Community Governance Review, Ukranian Refugees – how to welcome them/language barriers, Speedwatch report, Defibrillator, Walk the Boundary.

0013 To confirm date of next meeting Tuesday 14th June at 7pm, Symondsburry Church.

Meeting finished at 20:27pm