

SYMONDSBURY PARISH COUNCIL MINUTES

Minutes of the meeting of Symondsburry Parish Council held on Tuesday 8th June 2021 at Eype Church. **These minutes will be agreed at the July Parish Council Meeting.** **PRESENT:** Cllrs - S Ralph, A Streatfeild, P Colfox, J Roddy, P Allen, N Mawditt and P Hartmann. In attendance: Marilyn Stone, Clerk, and Cllr K Clayton, Dorset Councillor.

Democratic Half Hour during which members of the public are invited to raise matters of interest and Information from DC Councillors and Dorset Police:

Cllr K Clayton reported that issues of parking had been raised at West Cliff Estate with this last weekend being the busiest they had seen with motorcycles with cars parking at West Cliff, Meadowlands and at George Street. Cllr N Mawditt advised that a West Cliff parishioner had reported the parking issues to Dorset Council and to the police to which both replied advising that there wasn't a problem.

Cllr K Clayton reported that delays were being seen in land searches taking place with the official delay time currently at 55 days due to staff shortages, although temporary staff had been put in place to help reduce this. He also advised that he had also requested that a recent planning application at Port Cottage be placed before the planning committee and he had spoken with the applicants direct. He reported that The Dorset Local Plan responses to the consultation are now underway.

Cllr D Bolwell had circulated an earlier report to advise of the issues with the car payments at some car parking machines at West Bay, which has been magnified due to the increased charges up to £8.00, with people rarely having that much change.

PCSO Alex Bishop had circulated an earlier report advising of recent thefts of catalytic converters and thefts from parked cars at beauty spots. It was advised to remain extra vigilant and report any suspicious activity on 101 or 999 if you believe a crime is in progress.

0017 To receive and approve apologies for absence Apologies for absence had been received by Cllr S Ainley and by the Dorset Councillors, D Bolwell, S Williams which had been accepted.

0018 To receive Declarations of Interest Cllr P Colfox offered his declaration of interest to items 29 and 31 (p) Vearse Farm. Cllr P Allen offered his declaration of interest to item 23 Air bnb.

0019 To approve the Minutes of the meeting held on 4th May 2021 The minutes of the meeting held on 4th May 2021 will record the following:

That the minutes of the 4th May 2021 meeting be accepted as true and correct with the following amendment:

Page 2, Under Vearse Farm, Change the line commencing 'It was proposed by Cllr P Colfox to empower hardworking experts' to read '**It was proposed by Cllr P Colfox** to support the agreed plan put forward by Cllr P Allen and that they had the support of SPC in their discussions, seconded by Cllr J Roddy, all in favour.'

Proposed Cllr A Streatfeild, seconded by Cllr P Colfox, all in favour.

0020 To receive the Planning Committee Minutes of 2nd June 2021 The Planning Committee Minutes of 2nd June 2021 were received and noted. It was also raised whether SPC needed to send their planning responses to Sal Robinson for monitoring purposes in connection with the Neighbourhood Plan. Cllr P Allen will consult at the next JCC meeting.

0021 Standing Orders – proposed amendments Although the Standing Orders were initially **proposed for adoption by Cllr P Colfox and seconded by Cllr A Streatfeild** at the meeting held on 4th May 2021, the

following amendments were made and subsequently **proposed for adoption by Cllr P Allen, seconded by Cllr P Colfox, all in favour:**

- The business of the council with external parties should be conducted by the Clerk.
- Individual councillors should only deal with business on behalf the council when they have been formally asked by the council to do so, either because they have a lead responsibility, or because a request has been made and minuted by the council as a body.
- Email correspondence by councillors with external parties should be limited to making administrative arrangements, and requesting information. All correspondence should be copied to the Clerk.
- Councillors dealing with business on behalf of the council should report to the full council in writing at the first available council meeting.

0022 Finance: a) **Bank Balances:** Current account: £5,628.82

Deposit: £27,607.66

b) **Payments of Account for approval:** i) Clerk's Salary ii) Clerks expenses £14.60 iii) Chairman Honorarium £100.00 - Cllr S Ralph advised that he wished to use the Honorarium to purchase a ream of paper for all councillors. iv) Community First Insurance £178.95 v) DAPTCSubscription £406.56. **Proposed by Cllr P Hartmann , seconded by Cllr P Allen, all in favour.**

0023 Properties being used for Air bnb: Cllr N Mawditt advised that the number of properties being used for Air bnb purposes on West Cliff had increased over recent times with parking outside the curtilage of the property boundary being a concern. Cllr P Hartmann advised planning permission for Air bnb was not required but suggested that Cllr N Mawditt arrange for the different covenants to be checked within the three development areas at West Cliff. The Clerk to write to Dorset Council to ask what legislation there is in place presently, especially in connection with the aggravated parking issues. Cllr P Allen also added that Air bnb does bring visitors to the area.

0024 Community Governance Review: The Clerk read out the proposed timetable which had been received from Dorset Council. Cllr P Colfox felt that consultation with residents should start to commence. Cllr P Allen advised that Bridport Town Council were not specific about what they wanted with their own boundary, although it was thought possible that it might include Allington, Bothenhampton, Bradpole, Pine View, Vearse Farm and Watton Park but not West Cliff. This would lead to a review of council tax charges for the area. Cllr P Colfox asked whether we should consider jointly collaborating with Bridport Town Council but it was felt that both councils have different issues. Cllr P Colfox felt that if we came out of the Bridport Ward then potentially we could have a more rural Ward Councillor. The clerk added that we needed to consider losing the allotments owned by SPC at Pine View if a change happened. The clerk will produce an A4 flyer advising residents of the forthcoming Corporate Governance Review and inviting comments to send out with the ECV via Creeds the Printers and to be delivered to all areas. Cllr P Colfox will offer the detail to the clerk.

0025 Dorset National Park: Cllr A Streatfeild felt that the National Park would be an additional layer that would not be helpful to the agricultural community and covers a much bigger area than the current AONB area. Cllr P Hartmann advised that Northern areas have benefitted from having a National Park in the following areas: tourism, income, employment, regulations on development and infrastructure. He added that they would provide stricter control. Cllr N Mawditt felt that it was a good idea but added that he is not in business and questioned whether Vearse Farm would go ahead if a National Park was commencing. The Parish council will be asked for its view on the area becoming part of a new National Park and will need to gather opinion and decide whether it is in favour or not. No voting took place and no further discussion at this stage.

0026 Motorcycles/Parking at West Bay: This was covered earlier within the Democratic half hour.

0027 Re-organisation of lead areas: Cllr A Streatfeild proposed that a re-ordering of the lead areas was needed to provide clarity to the public; two areas was required: General Interest but ongoing (ad hoc) and

items for Monitoring. **Proposed by Cllr A Streatfeild, seconded by Cllr J Roddy, all in favour.** Cllr A Streatfeild will produce a draft to the next meeting.

0028 Government Consultation – Local authority remote meetings: Decisions cannot be made at meetings held remotely. Councillors were encouraged to complete the consultation on an individual basis.

0029 Vearse Farm PR: Cllr P Hartmann advised that no further information had been received since his earlier report but had been promised something before the next meeting next week. The developers have to submit the design codes ahead of the reserved matters. The outline consent provides key principles which tally up with the Neighbourhood Plan. A general public viewing would be good when covid restrictions allow; maybe on a joint basis with Bridport. The roundabout at Miles Cross has not got planning permission yet but it will be out for consultation due to the environmental effects.

0030 Projects: Earlier reports had been circulated for Summer Visitor Planning and Public Communications and Engagement. Defibrillator: Cllr P Colfox circulated the defibrillator contract and provided a copy to the clerk. The clerk advised that Symondsburry Estate should be asked to write to SWASFT to ask them to waive confidentiality in favour of the clerk. Cllr P Colfox recommended that the Council carry out its contractual obligation to appoint a member (or two) of the community to check daily that the machine is working. It was asked whether we should fund one at West Cliff and at Eype and will be discussed at our next meeting. The clerk will ask the DAPTC if it is normal practice for Councils to fund defibrillators. **Public Communications:** A PR working group consisting of the Clerk, Cllr P Colfox and Cllr N Mawditt will meet to discuss current PR methods and enhancements.

0031 Reports from Lead Members: Reports had been circulated prior to the meeting and the following were selected by the Chairperson for discussion:

a) Footpaths	SR	b) A35	JR	c) Transport	NM
d) Allotments	SA	e) Resilience	PA	f) Coastal Matters	NM
g) DAPTC Matters	PC	h) BLAP Report	AS	i) Lengthsman Link	SR
j) Tree Officer/Ancient Monuments	PC	k) Symene Voice	MS	l) Neighbourhood Plan	PH
m) Symene CLT	AS	n) Community Governance Review	PC	o) Climate Emergency	NM
p) Vearse Farm	PH				

SR – Cllr S Ralph, SA – Cllr S Ainley, AS – Cllr A Streatfeild, PA – Cllr P Allen, PC – Cllr P Colfox, PH – Cllr P Hartmann, JR – Cllr J Roddy, NM – Cllr N Mawditt.

Reports from lead members of Footpaths, Lengthsman Link, Neighbourhood Plan had been circulated prior to the meeting and taken as read although the following amendments were agreed: The Clerk advised that the oil tank placed to the side of Symondsburry Primary School within the grounds had been advised to Dorset Council.

0032 Correspondence List The clerk will circulate the correspondence list.

0033 Items for our next meeting in July: Defibrillator, Correspondence Policy

0034 To confirm date of next meeting Tuesday 13th July at 7pm, Eype Church.

Meeting finished at 21:05pm