Symondsbury Parish Council

www.symondsbury-pc.gov.uk

I hereby give notice of the Ordinary Meeting of the Parish Council to be held in person on Thursday 8th October 2026 at 7.00pm to which you are summoned to attend so that you may deal with the business on the agenda below.

This meeting will be held at the Symondsbury School, Symondsbury

Signed:



Danielle Gilpin, Proper Officer dated 2nd October 2026

All council meetings are open to members of the public and the press.
(Public Bodies [Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC (see below)

Chair will outline fire exits and regulations

Public Forum (at Chair's discretion):

i) Reports from Honorary Representatives (including Police Report if available)
ii) Report to Council on Public Rights of Way matters
iii) Reports from Dorset Ward Councillors
iv) Public representations and questions to Council

Limited to 3 minutes per person, 15 minutes maximum duration at Chair's discretion. Council may choose to provide written answers to any questions raised at a later date.

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate during the meeting by asking questions, highlighting matters of concern or making representations regarding Symondsbury parish. No decisions can be taken on matters raised during this part of the meeting.
Members of the public are asked to give their name and address before speaking.

26/012 i) To note members of the Parish Council in attendance
ii) To receive apologies for absence and to approve reasons given. *(LGA 1972 S.85 (1))*
iii) To note any members not otherwise accounted for and to receive any other apologies for absence

26/013 To receive any declarations of interest relating to items outlined in this agenda.
(this does not preclude the duty to declare further interests during the meeting as applicable)

26/014 To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of *The Public Bodies (Admission to Meetings) Act 1960*

26/015 To confirm the appointment of Danielle Gilpin as the Proper Officer for Symondsbury Parish Council

26/016 To consider and, if so agreed, approve the minutes of the Ordinary Meeting of Symondsbury Parish Council held **10th September 2026** as previously circulated

26/017 Planning Matters

a)i) To consider planning applications received prior to agenda publication:

Planning application: P/OUT/2026/04789 - dorsetforyou.com

a)ii) To consider planning applications received after agenda publication as per supplementary agenda circulated to members and published online.

b) LPA determinations/decisions advised: None advised to the Council
**Indicates decision was contrary to resolved position of the Parish Council*

c) Tree (Planning) Matters:

None received.

d) Appeals lodged / in progress: None advised to the Council

e) Planning correspondence received: None advised to the Council

f) Planning applications to be considered at forthcoming Dorset Planning Committee meetings: None advised to the Council

26/018 Financial Matters

a) To consider and, if thought fit, to approve Council's Payments for September 2026

b) To receive and note RFO report for September 2026 year to date

c) Questions to the RFO in relation to reports circulated to members

d) To consider items of expenditure authorised under Chair's/Clerk's delegated authority *(Financial Regulations May 2021 S.4.1 and Delegation Appendix)*

e) To advise on the status of the Unity Trust Bank application

f) To consider the recent TSB banking correspondence error and the proposed donation of the £100 compensation payment to Natalie's charity

g) To note the grant payment acknowledgements

26/019 Proposals/Motions/Business to be considered

a) Written reports from councillors will be submitted to the Clerk in advance of the meeting. A brief summary of each report will be presented, followed by questions or discussion on any matters requiring Council consideration. Reports are for information only unless a decision is required. Public participation may be invited at the discretion of the Chair.

- **Cllr SR –** Footpaths
- **Cllr PH** – Bridport Area Neighbourhood Plan (JCC); Foundry Lea / Vearse Farm
- **Cllr SE** – DAPTC Western Area Committee; BLAP Members Meeting; Community Awards; Church Hub
- **Cllr PC** – Tree Officer / Ancient Monuments; Allotments
- **Cllr BH** – Resilience; Newsletter; Coastal Matters; Climate & Waterways (including CROWD)
- **Cllr RE** – Waste

b) To consider the proposed ward boundaries for the Dorset Council area

c) To consider the Chideock footpath and agree on actions to be taken

d) To consider the purchase of salt bags for the Parish grit bins

e) To receive an update on the current councillor vacancy and approve the timeline for co-option applications ahead of the November meeting

f) To consider the defibrillator situation and agree on a resolution

26/020 Other matters considered as urgent by the Proper Officer, in consultation with the Chair, for discussion only

26/021 Date and Time of next meeting:

Thursday 12th November 2026 - 7.00pm at Symondsbury School, Symondsbury

26/022 It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Members to agree upon matters to be discussed in confidential session, as per agenda item 26/014 above.

This part of the meeting would not be open to the public or press. Members will consider matters, previously approved above, as confidential business in accordance with the legislation set out in the preceding paragraph.

26/023 Matters to be considered in CONFIDENTIAL session:

To consider any business determined as confidential (see 26/014 above)

Thereafter, with no further business to consider, the Chair will close the meeting.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Chair, or Clerk, know that you plan to film or record so that the necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public