

SYMONDSBURY PARISH COUNCIL

Email: clerk@symondsbury-pc.gov.uk

Website: symondsbury-pc.gov.uk

You are invited to a meeting of the Symondsbury Parish Council at **Symondsbury School, Symondsbury** on **Thursday 9th July 2026** at 7pm. Members of the press and public are welcome to attend and may leave at any time. There is an opportunity to express views on any matter of interest to the community.

Interim Clerk: Danielle Gilpin, 3rd July 2026

AGENDA

Residents are invited to give their views and ask questions of the Parish Council on issues on the agenda or raise issues for future consideration. Information from Dorset Council Councillors and Dorset Police.

- 1. To receive and approve apologies for absence:**
- 2. Disclosures of interests:** To receive declarations of interest or grants of dispensation and to note deadline of 17th July for Register of Interests Declaration.
- 3. Democratic Forum:** Residents are invited to give their views and ask questions of the Parish Council on issues on the agenda or raise issues for future consideration.
- 4. Dorset Council Matters:** Report from Dorset Ward Councillors
- 5. Confirm the appointment of Danielle Gilpin as the Interim Clerk and RFO**
- 6. To accept the minutes of the meeting held on 12th June 2026 and sign the same**
- 7. Annual Governance and Accountability Return (AGAR) 2025/26**
 - To receive and note the Internal Auditor's Report from Paula Harding at Lantern Accounting
 - To confirm any conflicts of interest with BDO LLP
 - To approve the Annual Governance Statement 2025/26 having been internally audited
 - To consider and approve the Accounting Statements
 - To approve the signing of the AGAR by the Chair and Responsible Financial Officer
 - To approve the notice of public rights
- 8. Payments and Receipts:**
 - To authorise the Interim Clerk and following Councillors to become signatories: Steve Evans, Steve Ralph, Paul Hartmann
 - To approve payments: CPRE, Vision ICT
 - To approve the annual insurance premium
- 9. IT Policy:** To approve updated IT policy and updated Publication Scheme
- 10. Planning Matters:** To consider any planning applications or issues
- 11. Reports from Lead Members:**
 - SR – a) Footpaths
 - PH – f) Bridport Area Neighbourhood Plan – JCC, n) Foundry Lea/Vearse Farm
 - SE – c) DAPTC Western Area Committee, d) BLAP Members Meeting, q) Community Awards, r) Church Hub
 - PC – g) Tree Officer/Ancient Monuments, b) Allotments
 - BH – b) Resilience, h) BLAP Housing Needs WG, j) Newsletter, k) Coastal Matters, m) Climate and Waterways (including CROWD), r) Waste
- 12. Clerk update including proposal for new format agenda, minutes and financial reporting**
- 13. Any other business:**
 - To approve setting up of a Facebook page
- 14. Agenda items for the next Parish Council Meeting**
- 13. Date of next meeting:**
 - To **note** the next scheduled meeting of Symondsbury Parish Council will be at 7pm on **Thursday 10th September, Symondsbury School.**