**SYMONDSBURY ANNUAL PARISH COUNCIL**

**Email:** **clerk@symondsbury-pc.gov.uk**

**Website: symondsbury-pc.gov.uk**

The Annual Meeting of the Parish will take place on Thursday 8 May 2025 at 7pm at Symondsbury School. This meeting provides the opportunity for the electorate of the Parish to discuss issues and raise questions on matters of interest to the community.

**AGENDA**

1. Welcome by the Chair.
2. To **receive** and **accept** apologies
3. To **receive** the Chair’s Report.
4. Disclosures of interests and dispensations

To **receive** disclosures of personal and prejudicial interests from councillors and employees on matters to be considered at the meeting

1. Minutes of the last Parish Council Meeting:

a. To **review** and **approve** Parish Council Meeting minutes of 10 April 2025

1. To **note** the Annual Financial Report; AGAR and Auditors report
2. Payments and Receipts:

To **resolve** payments and receipts for the month of April 2025 a) Clerk’s salary, b) CB Reid payroll; c) Creeds, d) Bridport Town Council Lengthsman and BLAP); e) Internal Audit

To **update** on online banking: Current account £18,758.13; Savings £24,521.85

To **consider** a grant to the Citizens Advice Bureau (requested April 2025)

1. Update on SPC Community Awards 2025
2. Planning Matters:

**P/HOU/2025/02155 Proposal**: Proposed Loft Conversion **Location:** Fourfoot House, Mount Lane, Eype, DT6 6AL

**P/FUL/2025/02290 Proposal**: Continue use of agricultural land as residential including retention of existing outbuilding **Location**: North End Farm, Venn Lane, North Chideock, DT6 6JY

**P/CLE/2025/02444 Proposal:** Certificate of lawfulness to continue use of a shepherds hut and a log cabin sited in the paddock, let out for holiday let purposes **Location:** Down House Farm, Down House Lane, Higher Eype, DT6 6AH

1. Allotments
2. Clerk’s update
3. Date of next meeting – **Thursday 5 June 7pm**
4. To take questions and consider issues of interest to the community including:

• To receive suggestions as to what bodies to donate grants to (last year we supported several good causes including Symondsbury School and the Citizens Advice Bureau)

1. Meeting close